



## Responsibilities and Expectations

The Jewish Federation of Greater Philadelphia is governed by two bodies: The Board of Directors and the Board of Trustees. The Board of Trustees has up to 250 members including all members of the Board of Directors, all who have been elected to serve a two-year term, all past Jewish Federation campaign chairs, the president of each local constituent agency, and all who have been appointed an Honorary Trustee (non-voting). The Board of Directors has a maximum of 29 voting members including the Board Chair, Officers, Appointees and the President of the Jewish Federation. All Past Board Chairs of the Jewish Federation have a lifetime appointment to the Board of Directors, but only the Immediate Past Board Chair may vote. All members of the Board of Directors are automatically appointed to the Board of Trustees.

The powers of the Board of Directors and the Board of Trustees are detailed in the Jewish Federation's by-laws and are summarized below.

### **Jewish Federation's by-laws 4.03 empower the Board of Directors to:**

- Manage the affairs, administration and property of the Jewish Federation of Greater Philadelphia
- Make operational and organizational policy decisions
- Recommend amendments to the Jewish Federation's by-laws
- Recommend long range plans for the Jewish Federation to the Board of Trustees
- Authorize changes in the Jewish Federation's annual budget
- Approve the Jewish Federation's Endowment spending rate
- Formulate the Jewish Federation's positions on public policy
- Accept or reject property conveyed to the Jewish Federation through gifts, grants or bequests
- Authorize the Jewish Federation to buy, sell, lease or dispose of real estate
- Approve inclusions and disaffiliation of constituent agencies, including the merger of agencies
- Establish and discontinue committees as necessary
- Recommend allocations of money received to the Board of Trustees for their approval

### **The Jewish Federation's by-laws 4.02 empower the Board of Trustees to:**

- Approve the Jewish Federation's budget
- Approve the Jewish Federation's allocations
- Adopt procedures for involvement of constituent agencies
- Elect and approve Officers and Trustees
- Resolve major policy issues referred by the Board of Directors
- Explore and provide direction for addressing major community concerns
- Approve long range plans for the Jewish Federation
- Amend the Jewish Federation's by-laws

The Nominating Committee of the Jewish Federation considers the following expectations when evaluating potential Trustees and inviting individuals to stand for election. It is our hope that you will meet each of these expectations.

1. Trustees are ambassadors for the Jewish Federation of Greater Philadelphia and the Jewish community. Serving as an ambassador includes speaking to other community members about the value of a strong Jewish Federation.
2. Trustees play a proactive role in the organization. This means attending at least 50% of board meetings and major community events. In addition, Trustees are encouraged to actively lead or serve on a Jewish Federation committee.
3. Trustees should actively advocate for the organization including contributing to the Annual Campaign by 'opening doors' for the Jewish Federation's professional staff and volunteer leadership.
4. Trustees are expected to make the Jewish Federation of Greater Philadelphia a philanthropic priority.